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*Repts-3  
DTR weekly  
summary  
part.*

Executive Assistant to DCI

5 January 1954

Director of Training

Weekly Summary Report

Document No. 001

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

Dec. Memo. 4 Apr 77

Auth: DCA REG. 7513733

Date: 27/01/78 By: 008

1. Enrollments in Training courses for the week of 31 December 1953 to 6 January 1954:

A. Students presently in full-time OTR courses in CIA installations:

1. Basic Intelligence

a. BIC(I) #16	51
b. Phase III #7	50
c. Administrative Support #6	35

2. Specialized

a. [REDACTED] #22	15
b. Counterespionage Course #20	16
c. Air Operations Staff #7	7
d. Covert training	4
e. Special Projects	1

3. Clerical

a. Clerical Induction Training	4
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TOTAL FULL-TIME OTR COURSES 179

B. Students presently in part-time OTR courses in CIA installations:

1. Clerical

a. Clerical Induction Training	16
b. Clerical Orientation #82	35

2. Language and Area

a. CIA Language Laboratory	
Regular Classes	94
Self-Study	103

3. French Reading Improvement #1	4
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**C. Students presently in full-time external training:**

**1. Defense Schools**

a. Air War College	1	
b. Armed Forces Staff College	1	
c. Army War College	1	
d. Industrial College of the Armed Forces	1	
e. National War College	3	
f. Naval War College	1	
g. Special Forces Staff College	<u>2</u>	10

**2. Officers Candidate School**

a. Army	28	
b. Air Force	9	
c. Navy	12	
d. Marine Corps	<u>1</u>	50

**3. Management**

a. AMA Management Course	<u>1</u>	1
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**4. Language and Area**

a. Program A	2	
b. Program C	6	
c. Program G	5	
d. Army Language School	4	
e. Navy Language School	3	
f. PSI Area & Language Program	6	
g. PSI Language	4	
h. Georgetown - [REDACTED]	4	
i. Miscellaneous area courses	2	
j. Miscellaneous area and language courses	<u>6</u>	42

**5. Miscellaneous** 6

**TOTAL FULL-TIME EXTERNAL TRAINING 109**

**D. Students presently in part-time external training:**

**1. Language and Area**

a. Georgetown University		
SRA #28	9	
SRS I, Group 8	7	
SRS II, Group 7	<u>4</u>	20

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25X1A6a

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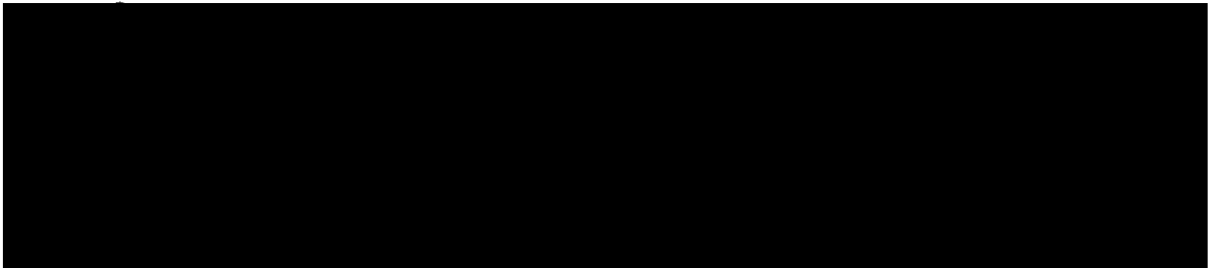
b. Georgetown Miscellaneous	36	
c. Georgetown Central Asian Program	10	
d. FBI Language	1	
e. Miscellaneous area courses	3	
f. Miscellaneous language courses	48	118
2. Miscellaneous		47

TOTAL PART-TIME EXTERNAL TRAINING 165

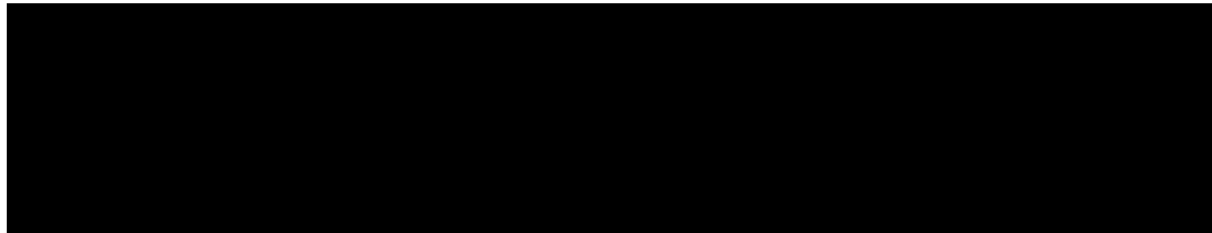
GRAND TOTAL - 705

B. During the week one request for exemption of SIC(I) was approved for OGD.

25X1C12b



25X1A



25X1C4a



25X1A

4. Only two students are enrolled in the [redacted] in the Clandestine Field Activities Course. Both courses, scheduled to begin on 11 January 1954, were cancelled. Provision for tutorial instruction was tentatively scheduled for the two applicants for [redacted] training.

25X1A

25X1A9a

5. [redacted] OIC at [redacted] terminated activities at project site on 19 December 1953. All supplies and equipment are en route to Headquarters and personnel have cleared the site.

25X1A6b

6. Air Training Branch has received from [redacted] outlines for six proposed specialized Survival training courses, together with a list of necessary equipment. To date, however, there has been no indication from the Clandestine Services of any requirements for Survival training.

25X1A9a

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7. The Chief of the Assessment and Evaluation Staff has interviewed the Chief, PM Staff and Chiefs of the seven geographic divisions in DD/P. One-hour presentations have been arranged with the staffs of each of these DD/P components to explain the mission, functions, and operation of A & E. Similar arrangements will be made with the FI, PP, and TSS offices.

8. The second presentation of the Human Resources Program for top management personnel of the Agency is scheduled during the period 19-27 January 1954. Other presentations will be made in February and in March until all senior officials of the Agency have been included in the program.

MATTHEW BAIRD

PRS/EAD:mjf

cc: DD/P  
DD/I  
AD (COMMO)

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